



DARLINGTON

Borough Council

Adults Scrutiny Committee Agenda

10.00 am

Tuesday, 24 August 2021

Council Chamber, Town Hall, Darlington, DL1 5QT

Members of the Public are welcome to attend this Meeting.

1. Introductions/Attendance at Meeting
2. Declarations of Interest
3. To Approve the Minutes of the Meeting of this Scrutiny Committee held on 22 June 2021 (Pages 3 - 6)
4. Covid Response - Verbal Update –
Assistant Director – Commissioning, Performance and Transformation
5. Adult Social Care Transformation Programme –
Report of the Group Director of People
(Pages 7 - 12)
6. Home Care and Support Briefing –
Report of the Group Director of People
(Pages 13 - 18)

7. Work Programme –
Report of the Group Director of Operations
(Pages 19 - 32)
8. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at this meeting
9. Questions



Luke Swinhoe
Assistant Director Law and Governance

Monday, 16 August 2021

Town Hall
Darlington.

Membership

Councillors Mrs Culley, Curry, Donoghue, Holroyd, B Jones, Layton, M Nicholson, Renton, A J Scott and Tostevin

If you need this information in a different language or format or you have any other queries on this agenda please contact Paul Dalton, Elections Officer, Resources Group, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays Email:
Paul.Dalton@darlington.gov.uk or Telephone 01325 405805

ADULTS SCRUTINY COMMITTEE

Tuesday, 22 June 2021

PRESENT – Councillors Tostevin (Chair), Mrs Culley, Curry, Donoghue, Holroyd, B Jones, M Nicholson, Renton and A J Scott.

APOLOGIES – Councillors Layton.

ALSO IN ATTENDANCE – Councillor Mills (Cabinet Member with Portfolio for Adults)

OFFICERS IN ATTENDANCE – Sukhdev Dosanjh (Head of Service), Sharon Raine (Head of Performance and Transformation) and Paul Dalton (Elections Officer).

AD1 APPOINTMENT OF CHAIR FOR THE MUNICIPAL YEAR 2021/22

RESOLVED - That Councillor Tostevin be appointed Chair of this Committee for the Municipal Year 2021/22.

AD2 APPOINTMENT OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2021/22

RESOLVED - That Councillor Donoghue be appointed Vice-Chair of this Committee for the Municipal Year 2021/22.

AD3 DECLARATIONS OF INTEREST

There were no declarations of interest reported at the meeting.

AD4 TO CONSIDER THE TIMES OF MEETINGS OF THIS COMMITTEE FOR THE MUNICIPAL YEAR 2021/22 ON THE DATES AGREED IN THE CALENDAR OF MEETINGS BY CABINET AT MINUTE C97/FEB/21

RESOLVED – That meetings of this Committee for the Municipal Year 2021/22, be held at 10 a.m. on the dates, as agreed on the calendar of meetings by Cabinet at Minute C97/Feb/2021.

AD5 TO APPROVE THE MINUTES OF THE MEETING OF THIS SCRUTINY HELD ON 20 APRIL 2021

RESOLVED – That the Minutes of this Committee held on 20 April 2021, be approved as a correct record.

AD6 COVID RESPONSE - VERBAL UPDATE

The Head of Service provided a verbal update on the ongoing response to the Covid-19 pandemic, specifically in relation to care home settings and care providers. Members heard that, from a commissioning perspective, services were now moving into a period of recovery, and that there had been no further outbreaks.

Members enquired about compulsory Covid vaccinations for those working in care settings,

which had recently been reported in the national media, and were advised that further guidance would be forthcoming. Members were reassured that 94 per cent of care home staff in Darlington had received both Covid vaccinations, which exceeded the national threshold of 90 per cent. Discussion ensued on how such a high take up rate had been achieved.

Members entered into discussion on the measures in place to combat new variants of Covid, and were keen to receive clarification around the number of care home residents who had received their vaccinations. Members were informed that 100 per cent of residents had received their initial vaccination, and that 91 per cent had received their second vaccination.

Further discussion ensued on the return of day services, and Members were informed that this was a challenging area, that many residents had found alternative forms of support during the pandemic, and that it would be a slow pathway to recovery in terms of this service.

RESOLVED – That the contents of the update be noted.

AD7 PERFORMANCE INDICATORS END OF YEAR 2020-21

The Group Director of People submitted a report (previously circulated) to provide Members with performance data against Key Performance Indicators for 2020/21 at Quarter 4.

The submitted report outlined performance information in line with an indicator set and Scrutiny Committee distribution agreed by the Monitoring and Coordination Group on 4 June 2018, and subsequently agreed by Scrutiny Committee Chairs.

The submitted report stated that the indicators were aligned with key priorities and the majority are used to monitor the Corporate Plan. It was stated that other indicators may be referenced when appropriate in narrative provided by the relevant Assistant Directors, when providing the Committee with performance updates. Twelve indicators were reported to this Committee, ten on a six monthly basis and two annually.

It was reported that, of the ten indicators reported at six months, two of the indicators showed performance better than at this time last year, three indicators showed performance was not as good as at this time last year, yet was still continuing to be monitored and managed, two indicators showed performance that was the same as at this time last year, and that three indicators were not comparable, as were reviewed at a point in time. No surveys were completed in relation to the two indicators reported on an annual basis due to the ongoing Covid pandemic.

Members entered into discussion on the report, noting the impact that the Covid pandemic had on services, particularly in relation to the permanent admittance of adults to residential or nursing care homes during 2020-21, and on the percentage of people who have no ongoing care needs following completion of a reablement package.

Members also expressed ongoing concerns in relation to occupancy levels in care homes, and were keen to understand what level of occupancy might ensure market sustainability, whilst

balancing that against the need to ensure that residents could maintain independent living for as long as possible.

Members felt that some of the current indicators did little to add value, and it was suggested that work be undertaken on a revised set of indicators.

RESOLVED – That the performance information provided within the submitted report be noted.

AD8 WORK PROGRAMME

Members gave consideration to Work Programme items scheduled to be considered by this Scrutiny Committee during 2021/22, and to any additional areas that Members would like to be included.

Members agreed to undertake some work on revised performance indicators, and discussed the potential for a piece of overarching work with other Scrutiny Committees in terms of health, incorporating drug and alcohol abuse services and Mental Health. Members were keen to revisit the previous work undertaken on dementia, and wanted to receive more information about signposting for dementia services.

Members also expressed an interest in examining regional funding opportunities for Adults Services and how that impacts on Darlington, and scrutinise how the Disabled Facilities Grant, and other funding streams, could be used more proactively.

RESOLVED – That the Work Programme be updated accordingly.

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ADULTS SCRUTINY COMMITTEE 24 AUGUST 2021

ADULT SOCIAL CARE TRANSFORMATION PROGRAMME

SUMMARY REPORT

Purpose of the Report

1. The purpose of this paper is to update Scrutiny on the progress of the Adults Social Care Transformation Programme, which was last reported in April 2021.

Summary

2. The Care Act provided the context to review and implement a new operating model for adult social care services to support the delivery of good quality services at a sustainable cost.
3. The Transformation Programme is enabling the delivery of a modern services which are Care Act compliant and work in partnership with people to maximise their individual strengths and assets.
4. This has been a rolling programme, with several projects being delivered with varying degrees of complexity.
5. The majority of work is now complete and all outstanding deliverables are on track to be delivered by the end of 2021. The only exceptions to this are the Liberty Protection Safeguards Implementation which will run in to 2022 due to the delay in national legislation and the Intermediate Care Provision Review which is delayed due to a reconfiguration of the Tees Valley Clinical Commissioning Groups.
6. The work programme for this Committee includes a review of the Adult Social Care Performance Management Framework and an overview of the implications of the new Health and Social Care Act. This will inform the development of any future service transformation projects and this report is therefore the last update report on the current Transformation Programme.

Recommendation

7. It is recommended that:-
 - (a) Scrutiny Committee note the progress on plans to transform Adult Social Care.
 - (b) Members ask any questions and request further information.

James Stroyan
Director of Children and Adults

Background Papers

None

Elaine Taylor: Extension 6079

S17 Crime and Disorder	n/a
Health and Well Being	Adult Social Care is central to health and wellbeing
Carbon Impact	None
Diversity	If significant changes are proposed an EIA will be undertaken
Wards Affected	All
Groups Affected	People in receipt of, or potentially in receipt of Adult Social Care
Budget and Policy Framework	MTFP
Key Decision	No
Urgent Decision	No
One Darlington: Perfectly Placed	Aligned
Efficiency	New ways of delivering care have the capacity to generate efficiency

MAIN REPORT

Information and Analysis

The need for Transformation

8. As detailed in the previous updates the need for Transformation arose due to services needing to be modernised and Care Act compliant, as well as increasing pressures on Adult Social Care Resources.

Programme objectives

9. To develop a new, modern operating model that will be sustainable going forward.
10. The vision is being delivered through a systematic and controlled delivery of projects and task and finish activities that are separated into 5 work streams: -
 - a) **Managing Demand** – This workstream aims to deliver the care act principles of Empowerment and Protection at the first point of contact. Focussing on a robust preventative approach which is delivered through effective signposting and self-screening; an effective first point of contact and improved use of assistive technology. Enabling independence will divert those at risk of becoming vulnerable due to health and care needs away from dependence on formal care systems. Individuals will be able to access information and advice to help them manage their care needs. They will know what support networks are available to them locally, what they are entitled to, and who to contact when they need help.
 - b) **Maximising Independence** – This workstream encompasses all principle of the Care Act and is key to achieving improved outcomes for individuals. Reducing reliance on formal care settings is paramount to a sustainable future care model, focussing on a strength-based approach to assessment; aiming to maximise and maintain independence for as long as possible; delivering care at the right point in an individual’s circumstances, in their own home where possible and ensuring effective use of community resources and social prescribing. This combined with defined periods of reablement interventions when there is a change in circumstances, to get people back to normal function where possible. Where joint care is required, strong partnership working supports the individual to receive joined up care, regardless of the funding.
 - c) **Self-Directed Support** – Implementing an effective Resource Allocation System along with effective use of personal budgets and direct payment across the population to enable purchase of specialist service provision, where this is more cost effective than contracted services. This combined with effective use of the eligibility criteria should ensure cost effective use of resources.
 - d) **Effective and Responsive Best Value Provider Economy** – Ensure a thriving, varied social care market within Darlington where providers offer continuously improving, high-quality, safe and innovative services. This includes work to develop markets for care and support that are sustainable over time. The work will have regard to ensuring a sufficiency of provision in terms of both capacity and capability to meet anticipated needs for all people in their area needing care and support regardless of how they are funded. The market will support the increased use of direct payments.

- (a) **Business Process Reengineering** – Effective processes to be put in place to support social care staff in practice, maximising the time they can spend with clients, including effective and improved reporting and improved business intelligence. This coupled with effective use of ICT systems and mobile working to produce a LEAN working system with systematic removal of waste and increased value-added work with clients.

Programme Deliverables and Progress

11. The adults programme is progressing well and many of the larger projects have now been completed or are nearing completion. As such, the objective of developing a modern operating model has largely been achieved.
12. Remaining and future projects will seek to improve business delivery further and contribute to the future sustainability of the operating model.
13. There will continue to be a rolling programme of business improvement projects, with a list of business improvement projects waiting to start once resources are freed up to deliver these. All projects are subject to frequent review, with resources allocated to the priority areas as needed.
14. As expected, some projects have suffered a delay due to Covid, which has been reflected in the delivery dates below.
15. A high-level summary of the current projects is provided in the table below.

Work stream	Project/Deliverable	Delivery Date	Lead	Status
		S=Service Led F=Finance Led		
Managing Demand	An online self-assessment and screening tool (the portal): -	Nov 21	S	
	• Care Need Screening/Financial Contribution Screening	Aug 20	S	Complete
	• Online Financial Assessment	Apr 20	F	Complete
	• Care & Support Needs Assessment	April 21	S	Complete
	• Carers Assessment	Nov 21	S	In progress
	Vane House/Sensory Impairment Review	May 21	S	Complete
	Mental Health Service & Team review	Jan 22		
	• Initial Review	Dec 19		Complete
	• Research-other models	Apr 20		Complete
	• Implementation of Changes	Dec 21		In progress
• Options Appraisal (if needed)	Jan 22		On schedule	
	Health Validation Review & recording of hospital discharges	Jan 21	S	Complete

Work stream	Project/Deliverable	Delivery Date	Lead	Status
	following issue of CHC and Hospital Discharge guidance			
Maximising Independence	Intermediate Care Provision Review (BCF) – Health Led		S	
	<ul style="list-style-type: none"> Review Approval 	Oct 19 Dec 19		Complete Complete
	<ul style="list-style-type: none"> Implementation 	TBC		On Hold , delayed due to publication of the NHS white paper and structural reviews across TV CCGs
	ASC Digital Transformation-new <ul style="list-style-type: none"> Requirement Gathering Plan Development Options Appraisal Approval (Digital Darlington) Implementation 	Sept 20 Aug 21 Sept 21 TBC TBC	S	Complete In Progress In Progress
	Resource Allocation System	Oct 21	F	Complete
Self-directed support	Direct Payments Process review	Aug 21	S/F	In Progress
	Liberty protection Safeguards	Apr 22	S	Recently restarted following a wait for legislation
Business processes	NCPO / Off Contract Process Clarification	Apr 21	S	Complete

There are a few projects whose implementation has been completed that are still being actively monitored due to the impact of Covid on the original implementation.

These are: -

- RIACT implementation of new model
- Adult Social Care Front Door – Adult Contact Team implementation of new model
- Review Function-Older Adults
- Practice Guidance Implementation

**ADULTS SCRUTINY COMMITTEE
24 AUGUST 2021**

HOME CARE AND SUPPORT BRIEFING

SUMMARY REPORT

Purpose of the Report

1. The purpose of this report is to provide an update on the current Framework Agreement for the Provision of Home Care and Support.

Summary

2. The Framework Agreement for the Provision of Home Care and Support commenced on 2 October 2017 and will end on 1 October 2023. The annual budget for the Home Care and Support Contract is £ 10.9m.
3. From implementation in 2017, the model has worked extremely well and this was particularly evident during the very challenging times during the Covid 19 pandemic.
4. A Service Review is currently underway to inform the future tendering of this contract, which will include feedback from providers, service users (via Healthwatch engagement sessions) and operational colleagues.

Recommendation

5. Scrutiny members are asked to note the content of this report.

**James Stroyan
Group Director of People**

Background Papers

No background papers were used in the preparation of this report (or list background papers).

S17 Crime and Disorder	This report has no implications for Crime and Disorder.
Health and Well Being	The provision of Domiciliary Care is an essential part of Health and Wellbeing of residents in the Borough of Darlington.
Carbon Impact and Climate Change	There are no issues which this report needs to address.
Diversity	There are no issues relating to diversity which this report needs to address. The Service review and future re-tendering exercise referenced in this report will include a full EIA.
Wards Affected	All
Groups Affected	All
Budget and Policy Framework	Annual budget is £10.9M and MTFP. Domiciliary care is a key part of the Council's policy to support vulnerable people to live in their own homes for as long as they are able.
Key Decision	This report is not a key decision.
Urgent Decision	This report does not require an urgent decision.
Council Plan	All reports should detail the relevance of the proposed decision(s) to the Council Plan and what aspects they seek to deliver.
Efficiency	This is considered in para 23 benchmarking section and will be a key consideration in the Service review referenced in this report.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers.

MAIN REPORT

Background

6. The current Framework Agreement for the Provision of Home Care and Support commenced on 2 October 2017 and will end on 1 October 2023. A report was submitted to Adults and Housing Scrutiny advising of the Contract award, see **Appendix 1**.
7. The current contract model is split into a number of different 'Lots' as follows:
 - (a) Lot 1 – Standard Support – Zoned Area 1 – Darlington East (hours guaranteed) Careline;
 - (b) Lot 2 – Standard Support – Zoned Area 2 – Darlington West (hours guaranteed) Springfield Healthcare.
8. In respect of Lots 1 and 2 the providers are required to accept not less than 90% of the packages allocated to them in any annual period.

- (c) Lot 3 – Standard Support throughout the Borough of Darlington (non-guaranteed hours) framework of 10 providers.
- 9. The default position with this contract is that most people will have their needs met through Lot 1, 2 or 3. However, there are a small number of Individuals who may need a more specialist service to meet their assessed needs. Lot 4, 5 and 6 are for people who have additional needs and require a more specialist service to meet their assessed needs. The decision in relation to a requirement for a “specialist” provider will be made as part of the assessment process by the Social Worker.
- (d) Lot 4 – Specialist Support for People with a Learning Disability/Learning Impairment framework of 12 providers;
- (e) Lot 5 – Specialist Support for People with a Mental Disorder including Mental Health and Dementia- framework of 10 providers;
- (f) Lot 6 – Specialist Support for People with Autism, including Asperger’s Syndrome- framework of 10 providers;
- (g) Lot 7 – Support for Families with Children- one provider paid at standard rate.

Budget and rates

- 10. The annual budget for the Home Care and Support Contract is £ 10.9m.
- 11. Within the contract is a clause which allows for an annual review of the price based upon an agreed formula which is also within the contract. The formula takes into account the current National Living Wage.
- 12. Currently the rates paid are as follows:
 - (a) Standard Support - £15.25 per hour;
 - (b) Specialist Support - £15.82 per hour;
 - (c) Sleepover rate - £ 98.17 per night;
 - (d) Waking Nights - £137.25 per night.
- 13. NB a premium of 40% of the hourly rate is paid in respect of 15 minute calls. These calls remain within the contract at the request of providers with the caveat that the calls should only be commissioned when it has been assessed that the care tasks can be achieved within this timeframe or is the individuals’ choice.
- 14. On Lot 3 rates vary between £ 14.90 and £15.25 per hour.

Contract Performance and Review

- 15. From implementation in 2017, the model has worked extremely well and excellent working relationships have been established with the 2 prime providers who on an ongoing basis have continued to fulfil their contractual requirements.

16. The guarantee of all available hours to the prime providers has delivered market stability and alongside the establishment of a Brokerage Team in 2017, who liaise with the providers regarding the provision of domiciliary support has meant that packages are put in place quickly with very few (if any) delayed discharges from hospital during the contractual period.
17. The brokering of packages by the dedicated team has also resulted in social work time being freed up for assessments and reviews etc.
18. Of particular note is how effective the model has been during the very challenging times during the Covid 19 pandemic. Having staff working in a zone basis has assisted in minimising the risk of spreading infections.
19. The Council and the CCG were able to secure additional capacity from the 2 prime providers to support the Covid 19 Outbreak Response and assist in the management of hospital discharges.
20. Both of the prime providers have been able to maintain their staff pool which has meant that Darlington has been fortunate not to face the serious levels of reduced capacity within domiciliary care that most of the other 12 NE Councils have experienced. Where there have been challenges, more recently e.g. the impact of social isolation requirements on staffing levels. Commissioners have been able to work quickly with the prime providers to agree their contingency plans and to develop a streamlined approach with all partners to ensure that all priority care needs are met.
21. For the purpose of re tendering a Service Review is currently underway, which will include feedback from providers, service users (via Healthwatch engagement sessions) and operational colleagues. Initial feedback is that there is no requirement to fundamentally change the model.
22. It is also of note that during the period of the contract we have been asked to share our model with other local authorities who have been facing challenges with their current contracts and our model has been adopted by them as a means to resolve their issues.

Benchmarking

23. Regular benchmarking takes place between the 12 North East Councils and based upon this intelligence the costs for Darlington compare well, with current costs sitting in the lower end of the scale, but not being the lowest.

MEETING
31 October 2017

ITEM NO.

QUALITY ASSURANCE- DOMICILIARY CARE CONTRACT

SUMMARY REPORT

Purpose of the Report

1. To provide an update to Adults and Housing Scrutiny Committee regarding the new Home Care and Support Contract that commenced on 2 October 2017.

Summary

2. Following a full service review and re modelling of the service, Commissioners successfully re tendered Home Care and Support Contract. The new 3 year contract commenced on 2 October 2017 and will operate under a new model with the borough divided into 2 geographical zones (east and west) with a single prime provider required to deliver support within each zone. The successful providers were Careline and Positive Life Choices (PLC). The providers will be expected to accept 90% of all packages offered to them.
3. There will also be a "safety net" of 10 additional framework providers who will be offered packages in instances where either of the prime providers is unable to meet demand.
For individuals who have more specific support needs there are a further 4 frameworks agreements to meet the needs of people with learning disabilities, mental health issues and dementia, autism and families with children.

Commissioners, operational staff and the successful providers have worked closely together to ensure a seamless transition for those individuals who are affected by the award of the new contract.

4. As of 2 October, all individuals who needed to transfer to an alternative provider due to the geographical split have done so. The transfer was achieved very effectively, with all packages for support being met from Day 1 of the contract.
5. Those individuals who have opted to take a Direct Payment rather than transfer to an alternative provider have progressed with this option and have set up the Direct Payment Agreements , bank accounts etc, and will now manage their own payments for support.
6. Commissioners will continue to meet regularly with the 2 main zone providers to ensure that both performance in relation to the 90% package take up and the quality of the service delivery are maintained.

7. In addition, a quarterly Home Care and Support Provider Forum will continue to take place for all providers under this contract to meet with the Commissioners and Contract Officers to ensure that their contractual obligations are met, issues can be raised and any potential service improvements discussed and implemented.

Recommendation

8. It is recommended that :-
 - (a) Members note the service model and commencement of the new contract from 2 October 2017.
 - (b) Members note the ongoing contract management arrangements.

Suzanne Joyner
Director of Children and Adults

Background Papers

There are no Background Papers

Jeanette Crompton: Extension 5855

S17 Crime and Disorder	No direct impact
Health and Well Being	Adult Social Care is central to Health and Well being
Carbon Impact	None
Diversity	This contract impacts on a whole range of people who receive home care and support.
Wards Affected	All wards are affected
Groups Affected	People in receipt of Adult Social Care
Budget and Policy Framework	No direct impact
Key Decision	This is not an Urgent Decision
Urgent Decision	This is not a Key Decision
One Darlington: Perfectly Placed	Good home care and support enables people to remain in their own home and be part of their community
Efficiency	The contract was competitively tendered and provides value for money

**ADULTS SCRUTINY COMMITTEE
24 AUGUST 2021**

WORK PROGRAMME

SUMMARY REPORT

Purpose of the Report

1. To consider the work programme items scheduled to be considered by this Scrutiny Committee during the 2021/22 Municipal Year and to consider any additional areas which Members would like to suggest should be included.

Summary

2. Members are requested to consider the attached draft work programme (**Appendix 1**) for the remainder of the Municipal Year, which has been prepared based on Officers recommendations and recommendations previously agreed by this Scrutiny Committee in the last Municipal Year.
3. Once the work programme has been approved by this Scrutiny Committee, any additional areas of work which Members wish to add to the agreed work programme will require the completion of a quad of aims in accordance with the previously approved procedure (**Appendix 2**).

Recommendations

4. It is recommended that Members note the current status of the Work Programme and consider any additional areas of work they would like to include.
5. Members' views are requested.

**Elizabeth Davison
Group Director of Operations**

Background Papers

No background papers were used in the preparation of this report.

Author: Paul Dalton

S17 Crime and Disorder	This report has no implications for Crime and Disorder
Health and Well Being	This report has no direct implications to the Health and Well Being of residents of Darlington.
Carbon Impact	There are no issues which this report needs to address.
Diversity	There are no issues relating to diversity which this report needs to address
Wards Affected	The impact of the report on any individual Ward is considered to be minimal.
Groups Affected	The impact of the report on any individual Group is considered to be minimal.
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision
Council Plan	The report contributes to the Council Plan in a number of ways through the involvement of Members in contributing to the delivery of the Plan.
Efficiency	The Work Programmes are integral to scrutinising and monitoring services efficiently (and effectively), however this report does not identify specific efficiency savings.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

MAIN REPORT

Information and Analysis

6. The format of the proposed work programme has been reviewed to enable Members of this Scrutiny Committee to provide a rigorous and informed challenge to the areas for discussion.
7. The Council Plan sets the vision and strategic direction for the Council through to May 2023, with its overarching focus being 'Delivering success for Darlington'.
8. In approving the Council Plan, Members have agreed to a vision for Darlington which is a place where people want to live and businesses want to locate, where the economy continues to grow, where people are happy and proud of the borough and where everyone has the opportunity to maximise their potential.
9. The vision for the Adults Portfolio is 'a Borough where vulnerable adults can be helped and supported to maximise their independence and enjoy life to the full, and where care services are available to those in need'.

Forward Plan and Additional Items

10. Once the Work Programme has been agreed by this Scrutiny Committee, any Member seeking to add a new item to the work programme will need to complete a Quad of Aims.
11. A copy of the index of the Forward Plan has been attached at **Appendix 3** for information.

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ADULTS SCRUTINY COMMITTEE WORK PROGRAMME 2021/22

Topic	Timescale	Lead Officer	Link to PMF (metrics)	Scrutiny's Role
Adult Social Care Transformation Programme	24 August 2021	Christine Shields/ Linda Thirkeld		Update on progress of all work streams
COVID Response – Verbal Update	24 August 2021	Christine Shields		
Home Care and Support Briefing	24 August 2021	Christine Shields		Added to the Work Programme following a discussion at the initial meeting of the Municipal Year (22 June 2021). Members were keen to review some of the recommendations of the Dementia Review Group.
Quality Assessment – Annual Monitoring of local care homes for older people	26 October 2021	Christine Shields		
COVID Response – Verbal Update	26 October 2021	Christine Shields		
Review of the Adult Social Care Performance Framework in light of the national changes to Adult Social Care Legislation	26 October 2021	Sharon Raine		Added to the Work Programme following a discussion at the initial meeting of the Municipal Year (22 June 2021). Members were keen to review the Key Performance Indicators to ensure that they remained fit for purpose.
Frailty Pathway Update	26 October 2021	Paula Swindale		Added to the Work Programme following a discussion at the initial meeting of the Municipal Year (22 June 2021). Members were keen to review some of the recommendations of the Dementia Review Group.

<p>Adult Social Care Funding</p>	<p>22 February 2022</p>	<p>Christine Shields / Linda Thirkeld / Joss Hebron / Brett Nielson</p>		<p>Added to the Work Programme following a discussion at the initial meeting of the Municipal Year (22 June 2021). Members expressed the wish to ensure that the funding which is available to Adult Social Care is used in the best way possible, and in a preventative way which seeks to reduce future need by improving health and independence.</p>
<p>Performance Indicators Quarter 2 2021/2022</p>	<p>22 February 2022</p>	<p>Sharon Raine / James Stroyan / Linda Thirkeld</p>	<p>ASC 002 ASC 003 ASC 019 ASC 045 ASC 046 ASC 049 ASC 050 ASC 208 ASC 209 ASC 211</p>	<p>To monitor Key Performance Indicators.</p> <p>To receive six-monthly monitoring reports and undertake any further detailed work into particular outcomes if necessary.</p>

Darlington Safeguarding Partnership - Annual Report	22 February 2022	Ann Baxter / Amanda Hugill	ASC 028 ASC 029 ASC 059 ASC 061 ASC 062 ASC 199 ASC 200 ASC 201 ASC 202 ASC 203 ASC 204 ASC 205 ASC 206 ASC 207 ASC 209 ASC 210 ASC 213 ASC 214	To consider the Annual Report on the work of the Board and to receive reassurance that adult safeguarding is being addressed and an effective approach is in place. To be advised of the key issues for the Board and funding.
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Task and Finish Review Group(s)

- **‘Loneliness and Connected Communities’ Task and Finish Review Group** – commenced Tuesday, 28th January 2020;
- **‘Review of Adult Care Services during Covid Task and Finish Group’** – commenced Friday, 21st May 2021.

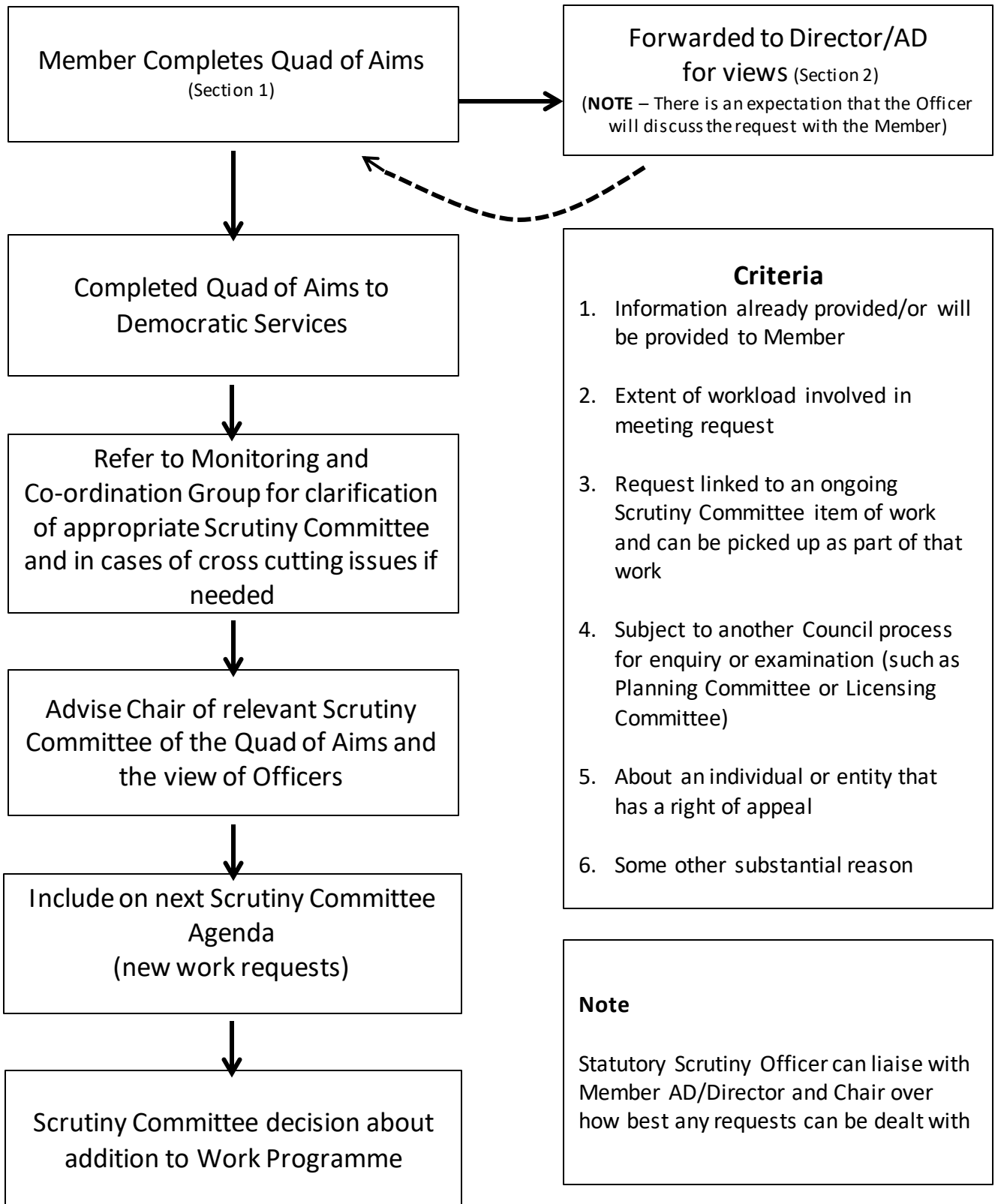
Additional Work:

Visits to Extra Care, Care and Nursing Homes (Quality Assessment – Annual Monitoring of Local Care Homes for Older People):

- North Park Care Home, I'anson Street, Darlington, DL3 0SW – TBC **(Suspended due to Covid pandemic)**
- Oak Lodge, Stockton Road, Haughton-le-Skerne, Darlington, DL1 2RY – TBC **(Suspended due to Covid pandemic)**

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PROCESS FOR ADDING AN ITEM TO SCRUTINY COMMITTEE'S PREVIOUSLY APPROVED WORK PROGRAMME



QUAD OF AIMS (MEMBERS' REQUEST FOR ITEM TO BE CONSIDERED BY SCRUTINY)

SECTION 1 TO BE COMPLETED BY MEMBERS

NOTE – This document should only be completed if there is a clearly defined and significant outcome from any potential further work. This document should **not** be completed as a request for or understanding of information.

REASON FOR REQUEST?	RESOURCE (WHAT OFFICER SUPPORT WOULD YOU REQUIRE?)
PROCESS (HOW CAN SCRUTINY ACHIEVE THE ANTICIPATED OUTCOME?)	HOW WILL THE OUTCOME MAKE A DIFFERENCE?

Signed Councillor

Date

SECTION 2 TO BE COMPLETED BY DIRECTORS/ASSISTANT DIRECTORS
(NOTE – There is an expectation that Officers will discuss the request with the Member)

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	Criteria
1. (a) Is the information available elsewhere? Yes No If yes, please indicate where the information can be found (attach if possible and return with this document to Democratic Services)	1. Information already provided/or will be provided to Member
(b) Have you already provided the information to the Member or will you shortly be doing so?	2. Extent of workload involved in meeting request
2. If the request is included in the Scrutiny Committee work programme what are the likely workload implications for you/your staff?	3. Request linked to an ongoing Scrutiny Committee item of work and can be picked up as part of that work
3. Can the request be included in an ongoing Scrutiny Committee item of work and picked up as part of that?	4. Subject to another Council process for enquiry or examination (such as Planning Committee or Licensing Committee)
4. Is there another Council process for enquiry or examination about the matter currently underway?	5. About an individual or entity that has a right of appeal
5. Has the individual or entity some other right of appeal?	6. Some other substantial reason
6. Is there any substantial reason (other than the above) why you feel it should not be included on the work programme?	

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Signed **Position** **Date**

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Appendix 3



**FORWARD PLAN
FOR THE PERIOD: 4 AUGUST 2021 - 31 DECEMBER 2021**

Title	Decision Maker and Date
Annual Review of the Investment Fund	Cabinet 7 Sep 2021
Climate Change Action Plan	Cabinet 7 Sep 2021
Complaints Made to Local Government Ombudsman	Cabinet 7 Sep 2021
Complaints, Compliments and Comments Annual Reports 2019/20	Cabinet 7 Sep 2021
Introduction of a Civil (Financial) Penalty Policy and Enforcement Protocol – Minimum Energy Efficiency Standards	Cabinet 7 Sep 2021
Land at Faverdale / Burtree Garden Village Feasibility Work	Cabinet 7 Sep 2021
Playing Pitch and Facilities Strategy	Cabinet 7 Sep 2021
Project Position Statement and Capital Programme Monitoring - Quarter One	Cabinet 7 Sep 2021
Proposed Waiting Restrictions on Woodland Road, Outram Street and Duke Street	Cabinet 7 Sep 2021
Regulatory Investigatory Powers Act (RIPA)	Cabinet 7 Sep 2021
Schedule of Transactions	Cabinet 7 Sep 2021
School Term Dates 2022/23	Cabinet 7 Sep 2021
Annual Procurement Plan 2021/22 - Update	Cabinet 5 Oct 2021
Land at Faverdale – Former St Modwen Land Development Strategy	Cabinet 5 Oct 2021
Treasury Management Annual and Outturn Prudential Indicators 2020/2021	Council 25 Nov 2021 Cabinet 5 Oct 2021
Council Tax Support - Scheme Approval 2022/23	Cabinet 9 Nov 2021
Project Position Statement and Capital Programme Monitoring - Quarter Two	Cabinet 9 Nov 2021
Rail Heritage Quarter Update	Cabinet 9 Nov 2021
Restoration of Locomotion No 1 Replica	Cabinet 9 Nov 2021
Revenue Budget Monitoring - Quarter 2	Cabinet 9 Nov 2021
Special Educational Needs and Disabilities (SEND) Capital Projects	Cabinet 9 Nov 2021
Tees Valley Energy Recovery Facility	Cabinet 9 Nov 2021
Mid-Year Prudential Indicators and Treasury Management 2020/21	Council 27 Jan 2022 Cabinet 7 Dec 2021
Council Fleet	

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